

CITY OF FAIRBORN

HOMETOWN HOLIDAY PARADE PROCEDURES

Fairborn's Hometown Holiday Festival and
Downtown Lighted Horse & Carriage Parade
Friday, December 3, 2021

Thank you for your interest in the Fairborn Hometown Holiday Parade and Tree Lighting! We encourage everyone to be part of this fun, family-oriented event, and join us in celebrating the holiday season! The parade will begin at Second St. and Main St. and will travel east on Main St. through our Downtown.

In order to ensure the safety of all the participants, we ask that all entrants read and agree to the following terms:

1. All entries must be non-motorized, that is, horse or mule-drawn carriages, wagons, or buggies.
2. At least **1 walker** must accompany each entry to aid in control of the animals and for the pace of the parade.
This is a requirement for safety.
 - For mule or horse-drawn wagon or buggies, **at least 1 walker per entry** is required.
 - For horse, **at least 1 walker per every 6 horses is required.** (12 horses, must have 2 or more walkers)
3. Participants **may not throw candy** to the spectators or bystanders. If you want to distribute candy, you must have someone walk alongside the curb and hand it out. **This is a requirement for safety.**
4. All horse unit parade participants must be lined up by 5:45pm on Broad St. & Main St.

Procedures

- Parade time: 6:15pm
- Staging area: 5 N. Broad St., 300 W. Main St & 29 N. Broad St
- Staging opens at 3:00pm. Leave staging area 5:45pm. The parade starts at 6:15pm.
- Pick-up for community groups will be at Staging Area. Drop off for community groups will be between Miller and Third St.
- Pre-parade safety inspection
- All units must have a lead rope held out by walkers, and harness, bridle, and lines attached.
- Banners and political signs are not allowed during the parade.
- The City of Fairborn reserves the right to bar or remove from the parade any unit deemed unacceptable.
- Parade packets to be picked up on the day of the parade at staging area. The staging area has restrooms, snacks and drinks will be provided before the parade for the participants.

You will be contacted by the Parks and Recreation Division once your registration form is received advising you of your line-up number.

All entry forms must be received by November 19, 2021

Questions - Please contact the Fairborn Parks and Recreation Office at 937-754-3090

CITY OF FAIRBORN

HOMETOWN HOLIDAY PARADE APPLICATION

Organization/Group Name: _____

Contact Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Number: (W) _____ (H) _____ (C) _____

Number of rigs: _____ Length of rig(s) _____

Number of Horses: _____ Type of carriage, cart or wagon: _____

Will you allow community groups to ride in your rig: _____ Yes _____ No

If yes, how many can ride per rig: _____

If yes, may we place community signage on your carriage: _____ Yes _____ No

Description (To be read by announcer):

_____ I have read and agree to the safety requirements of this event on page 1.

The entrant agrees to defend, indemnify, and hold harmless the City of Fairborn, its elected and appointed officials, board members, employees and volunteers against any and all claims, demands, suits, and losses, and all costs connected therewith, for any damage which may be asserted, claimed, recovered against or from the City of Fairborn, its elected and appointed officials, board members, employees and volunteers by reason of personal injury, including bodily injury and death, and/or property damage, including the loss of use thereof, which arises out of the negligence or intentional acts of the entrant.

Signature of applicant

Date

Liability Insurance \$1,000,000/Occurrence

Please provide proof of insurance with the application. If you do not have insurance, it can be obtained by membership in the Ohio Horseman's Council. Visit www.ohiohorsemanscouncil.com

Application, description, photo, and certificate of liability to:

Fairborn Parks and Recreation

Email: parks@fairbornoh.gov

44 W. Hebble Avenue

Fax: 937-754-3133

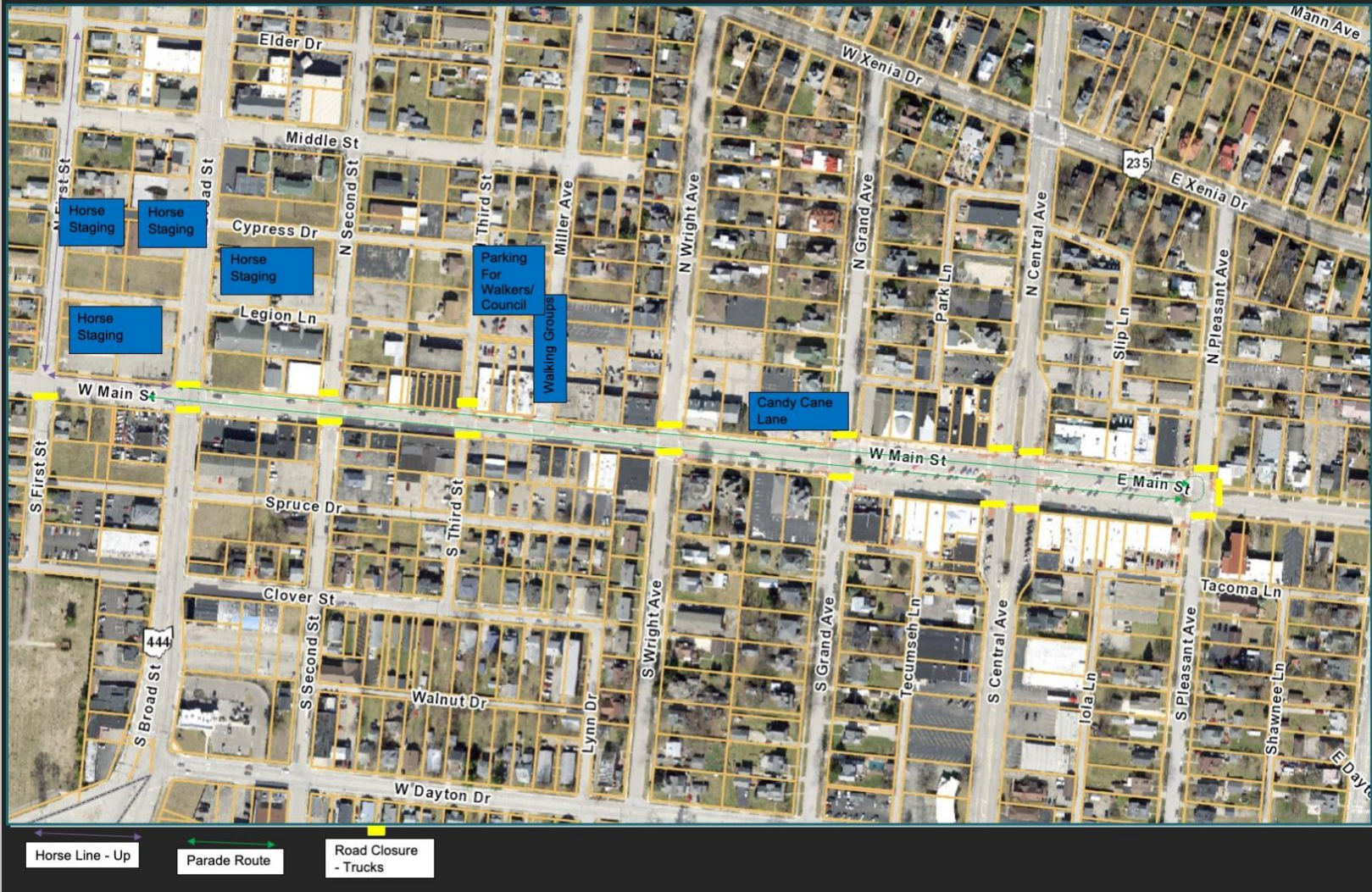
Fairborn, Ohio 45324

Questions: 937-754-3090

CITY OF FAIRBORN

HOMETOWN HOLIDAY PARADE ROUTE MAP

2021 Lighted Horse Parade-All



- * Parade Route and staging for all participants
- * Walkers will end at N. Pleasant Ave.
- * Carriages & Horses will make a loop at N. Pleasant to go back down the other side of E. Main

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