Thank you for your interest in the Fairborn Hometown Holiday Parade and Tree Lighting! We encourage everyone to be part of this fun, family-oriented event, and join us in celebrating the holiday season! The parade will begin at Second St. and Main St. and will travel east on Main St. through our Downtown.

In order to ensure the safety of all the participants, we ask that all entrants read and agree to the following terms:

1. All entries must be non-motorized, that is, horse or mule-drawn carriages, wagons, or buggies.
2. At least 1 walker must accompany each entry to aid in control of the animals and for the pace of the parade. This is a requirement for safety.
- For mule or horse-drawn wagon or buggies, at least 1 walker per entry is required.
- For horse, at least 1 walker per every 6 horses is required. (12 horses, must have 2 or more walkers)
3. Participants may not throw candy to the spectators or bystanders. If you want to distribute candy, you must have someone walk alongside the curb and hand it out. This is a requirement for safety.
4. All horse unit parade participants must be lined up by 5:00pm in the parking lot at the Fairborn Government Center. All secondary vehicles must park in the Senior Center lot located across the street.

Procedures

- Parade time: 6:00pm
- Staging area: 300 N. 3rd Street, Fairborn, OH 45324
- Staging opens at 3:00pm. Leave staging area 5:00pm. The parade starts at 6:00pm.
- Pick-up for community groups will be at Second St. and Main St. Drop off for community groups will between Chamber and Xenia Avenue.
- Pre-parade safety inspection
- All units must have a lead rope held out by walkers, and harness, bridle, and lines attached.
- Banners and political signs are not allowed during the parade.
- The City of Fairborn reserves the right to bar or remove from the parade any unit deemed unacceptable.
- Parade packets to be picked up on the day of the parade at check-in located in the Fairborn Government Center lobby. The check-in areas have restrooms, snacks and drinks will be provided before the parade for the participants.

You will be contacted by the Parks and Recreation Division once your registration form is received advising you of your line-up number.

All entry forms must be received by November 15, 2019

Questions - Please contact the Fairborn Parks and Recreation Office at 937-754-3090
CITY OF FAIRBORN
HOMETOWN HOLIDAY PARADE APPLICATION

Organization/Group Name: __________________________________________________________
Contact Name: ___________________________ Email: _________________________________
Address: _______________________________ City: __________ State: ______ Zip: ______
Phone Number: (W) ______________________ (H) ______________________ (C) ________________
Number of rigs: _______________ Length of rig(s) __________________________
Number of Horses: _______________ Type of carriage, cart or wagon: ________________
Will you allow community groups to ride in your rig: _____ Yes _____ No
If yes, how many can ride per rig: ______________
If yes, may we place community signage on your carriage: _____ Yes _____ No
Description (To be read by announcer):
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

____ I have and agree to the safety requirements of this event on page 1.

The entrant agrees to defend, indemnify, and hold harmless the City of Fairborn, its elected and appointed officials, board members, employees and volunteers against any and all claims, demands, suits, and losses, and all costs connected therewith, for any damage which may be asserted, claimed, recovered against or from the City of Fairborn, its elected and appointed officials, board members, employees and volunteers by reason of personal injury, including bodily injury and death, and/or property damage, including the loss of use thereof, which arises out of the negligence or intentional acts of the entrant.

_____________________________________________  _________________________________
Signature of applicant  Date

Liability Insurance $1,000,000/Occurrence

Please provide proof of insurance with the application. If you do not have insurance, it can be obtained by membership in the Ohio Horseman's Council. Visit www.ohiohorsemanscouncil.com

Application, description, photo, and certificate of liability to:
Fairborn Parks and Recreation     Email: parks@fairbornoh.gov
44 W. Hebble Avenue     Fax: 937-754-3133
Fairborn, Ohio 45324     Questions: 937-754-3090
* Parade Route marked with orange arrows and begins at 6pm

**Fairborn’s Hometown Holiday Festival and Downtown Lighted Horse & Carriage Parade**
Friday, December 6, 2019
There will be lighted horse-drawn carriages in the parade. Our intention is to have parade participants riding in the lighted horse-drawn carriages instead of walking. This is dependent on the number of horse-drawn carriages available. Motor vehicles are not permitted in the parade.

Organization/Group Name: __________________________________________________________
Contact Name: ___________________________ Email: _________________________________
Address: ________________________________ City: ___________ State: _______ Zip: _______
Phone Number: (W) ____________________ (H) ____________________ (C) ________________
Number of Participants: ________________
Are you able to ride in Carriage: _____ Yes _____ No
Prefer walking: _________________________
Did you participate last year: ______ Yes ______ No

Please describe your organization, purpose, and membership below in 50 words or less. This information will be used by the announcer in describing your entry during the parade. Please either type or print.

_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Parade line-up begins at 5:15pm and is along Second Street behind the Americal Legion.
Parade begins promptly at 6:00pm on December 6, 2019.

Please return completed registration form by November 22, 2019 to:
Fairborn Parks and Recreation
44 W. Hebble Avenue
Fairborn, Ohio 45324
HOLIDAY PARADE INFORMATION

Everyone is welcome to participate in the Fairborn Hometown Holiday Parade and Tree Lighting on Friday, December 6th, in downtown Fairborn.

The parade will have lighted horse-drawn carriages, riders, and more! Motor vehicles will not be permitted. The parade will begin at Second St. and Main St. at 6:00 p.m. and will travel East on Main St. through our downtown ending at Central Ave. and Xenia Dr.

Santa will be at the end of the parade and will light the downtown Christmas Tree. Santa will also be available for a short time after lights the tree.

To participate, please fill out the registration form and return it by November 22, 2019, to City Offices. For more information please call the Parks and Recreation Office at (937) 754-3090 or email us at parks@fairbornoh.gov.

SANTA’S CANDY CANE LANE

Located at Fifth Third Commons on Main Street, Candy Cane Lane will have kid activities including a FREE crafts and coloring area, reindeer, and a chance to meet Santa! There will also be pony rides for $1.00. Santa’s Candy Cane Lane will be open from 4pm-6pm.

www.fairbornoh.gov